



**ALABAMA
HISTORICAL
COMMISSION**
The State Historic Preservation Office

468 S. Perry Street
Montgomery, Alabama 36130-0900
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Fax: (334)262-1083
www.preserveala.org

Historical Marker & Plaque Program

PURPOSE

The Alabama Historical Commission (AHC) historical marker program began in 1975 to assist Alabama historians and historic preservationists in educating the public about historically significant properties in the state.

HISTORICAL MARKERS

Sewah Studios in Marietta, Ohio manufactures all AHC markers and plaques in the "Georgia" Pattern. Historical markers are available in two sizes, small (24" h x 30" w) or large (30" h x 42" w) and come standard with a 7' post (a 10' post is available for an extra charge of \$25). The Alabama Historical Commission seal is used as the emblem in the crest. The person ordering the marker is responsible for sending payment directly to Sewah Studios upon invoice. The AHC Historical Marker Coordinator must authorize Sewah Studios to manufacture each marker. The current price for a marker ranges from \$1550 to \$2490 depending on the size of the marker and the amount of text. The price includes delivery.

PLAQUES

A mountable plaque is also available for purchase. The plaque measures 16" h x 16.5" w and also features the Alabama Historical Commission seal as the emblem in the crest. The cost is \$440, which includes mounting hardware and delivery.

FUNDING

No state funds are available for markers or plaques. Individuals and organizations must have available funds to purchase it before the AHC submits the order. The cost of the marker is paid directly to the marker company upon invoice.

ELIGIBLE PROPERTIES

To receive an AHC marker, the property must be listed individually on the National Register of Historic Places or the Alabama Register of Landmarks and Heritage; as a contributing resource in a listed National Register or Alabama Register Historic District; or on the Alabama Historic Cemetery Register. A cemetery historical marker is available for cemeteries.

RESTRICTIONS ON MARKER TEXT

The purpose of the Alabama Historical Commission marker program is to educate the public about the significance of a historic property. Therefore, information about the property and/or information from the Alabama Register, National Register, or the Historic Cemetery Register file must be included on the marker. The names of living persons of less than national significance will not be considered for inclusion in marker narratives. The names of the people or the organization erecting the marker is allowed on the sponsor line at the bottom of the marker/plaque.

PROCEDURES FOR SECURING A MARKER or PLAQUE

1. An application must be completed and submitted to the AHC Historical Marker Coordinator. An acceptable reference must be given for all statements to be included on a marker. Photocopies of unpublished sources should be submitted. Faxed or emailed copies of the marker text will be accepted. However, the text will not be sent to the marker company until hard copies of the marker application with original signatures are on file in the AHC office.

2. The AHC Marker Coordinator will edit the narrative and submit a copy to the person or organization for approval. Suggested changes must be returned to the AHC Historical Marker Coordinator. The AHC staff has final approval of all narratives submitted.
3. Once the marker text is finalized by the AHC and verified by the applicant, the AHC sends an authorization letter to Sewah Studios who then manufacturers the marker. Sewah Studios begins to process the order as soon as it is received.
4. The marker is shipped by a freight carrier to commercial addresses only. No residential addresses or post office boxes. Plaques are delivered by UPS to a home address.
5. Please allow at least 6-12 weeks from the date the marker company receives the text before planning a public event to unveil the marker.

ERECTION

The erection of markers is the responsibility of the individual or organization ordering the marker.

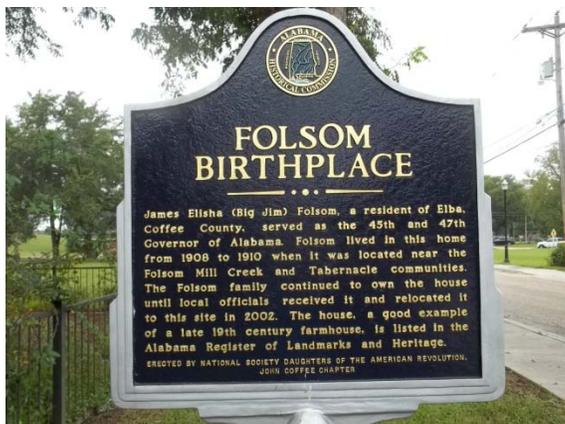
DEDICATION

The dedication of the marker is left entirely to the group who ordered the marker.

MAINTENANCE

All future maintenance of historical markers is the sole responsibility of the applicant.

Examples of AHC Markers



Historical Marker (Small 24”h x 30”w)



Historical Marker (Large 30”h x 42”w)

Historical Markers Pricing Guide (effective May 1, 2012)

(Sewah Studios, Inc. determines the price, not the Alabama Historical Commission)

All Prices includes gold leaf lettering, shipping and a 7' post. Add \$25 for a 10' post.

Marker Size	Amount
24" x 32" (same text on both sides)	\$1550
24" x 32" (different text on each side)	\$1740
30" x 42" (same text on both sides)	\$2170
30" x 42" (different text on each side)	\$2490

Lettering Guide

30" x 42"	20 lines per side 62 letters/spaces per line
24" x 30"	16 lines per side 43 letters/spaces per line

AHC PLAQUES

A wall-mounted plaque is available for \$440 (includes mounting hardware & delivery).

Plaque text will follow a similar format as below:

<p>The John Doe House c. 1858 has been placed in the Alabama Register of Landmarks & Heritage by the Alabama Historical Commission June 16, 2014 Sponsored by Dr. John and Mary Doe</p>	<p>The John Doe House c. 1858 was listed in the National Register of Historic Places on June 16, 2014 Sponsored by Dr. John and Mary Doe</p>
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Other Services Available from Sewah Studios, Inc.

Refurbishment (minor repair and paint refinish to like new condition; round trip prepaid freight included; new post not included)

Refurbish only : \$850 Cap Replace & refurbish: \$950
Contact Sewah Studios for more information at (888) 557-3924

Replacement Posts

7'\$325
10'\$350

QUESTIONS

If you have any questions concerning the Alabama Historical Commission Historical Marker Program, please contact:

Alabama Historical Commission
468 S. Perry Street
Montgomery, AL 36130-0900
Phone: 334.230.2644
Fax: 334.262.1083



**ALABAMA HISTORICAL COMMISSION
Historical Marker & Plaque Application**

PROPERTY NAME

ADDRESS

COUNTY

CONTACT PERSON NAME

TELEPHONE

EMAIL

FAX

MAILING ADDRESS

CITY AND STATE

ZIP

HISTORIC REGISTER INFORMATION

Indicate which historic register the cemetery is listed on.

NOTE: A cemetery must be listed individually or as a contributing resource in a historic district to purchase a historical marker or plaque with the state cemetery seal. Cemetery Historical Markers are available that feature the state cemetery seal.

Alabama Register of Landmarks & Heritage

Date of Listing:

National Register of Historic Places

Date of Listing:

Alabama Historic Cemetery Register

Date of Listing:

Size of Marker Requested (Height by Width):

24" x 30"

30" x 42"

Plaque (16.5" x 16")

\$1550 (same text on both sides)

\$2170 (same text on both sides)

\$440

\$1740 (different text on both sides)

\$2490 (different text on both sides)

Size of Post Requested: 7' or 10' (add \$25)

Proposed Marker Narrative: (use additional sheets if necessary)

Location of Marker: (Provide a written description of where the marker will be erected and include a sketch map showing roads, sidewalks, and other identifiable landmarks on the site. Use additional sheets if necessary).

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BILLING INFORMATION

A sponsoring individual or organization is required to pay Sewah Studios upon invoice. Do not send money to the AHC.

NAME	TELEPHONE
EMAIL	FAX
MAILING ADDRESS	
CITY AND STATE	ZIP

SHIPPING

For historical markers, prepaid delivery service is curbside delivery to a commercial delivery address. Add \$75 for shipping to a residential address. Plaques can be delivered to a residential or commercial delivery address by UPS (no extra charge for residential address). Contact Sewah Studios at (888)557-3924 for specific shipping questions.

SHIP TO THE ATTENTION OF	TELEPHONE
COMPANY NAME	
STREET ADDRESS (NO P.O. BOXES)	
CITY AND STATE	ZIP
EMAIL	FAX

APPROVAL OF PROPERTY OWNER(S)

It is the responsibility of the applicant requesting the marker or plaque to secure approval of the property owner, whether it is privately or publicly (city, county, state or federal governments or right-of-way) owned. Property owner or designated official's signature(s) must appear below.

We request that the Alabama Historical Commission approve this Historical Cemetery Marker or Plaque.

Sponsoring Organization

Property Owner or Authorized Officer (Please print)

Signature of Official of Sponsoring Organization

Signature of Property Owner or Authorized Officer

Date

Date

Return this Form and Any Attachments to:

**Alabama Historical Commission
Attn: Hannah J. Garmon
468 S. Perry Street
Montgomery, Alabama 36130-0900**