



**ALABAMA
HISTORICAL
COMMISSION**
The State Historic Preservation Office

468 S. Perry Street
Montgomery, Alabama 36130-0900
Voice: (334)242-3184
Fax: (334)262-1083
www.preserveala.org

Cemetery Permit Application

Please write or type all answers. If a question does not apply to your project, please print N/A (not applicable) in the block or space provided. If additional space is needed, attach extra 8 1/2 "x 11" sheets of paper. If you have any questions, please contact Hannah Garmon at (334)230-2644 or Hannahj.Garmon@preserveala.org.

1. **Applicant's Name:** _____
 Street Address: _____
 City, State, Zip Code: _____
 Telephone Number: () _____ Fax number: () _____
 Mobile Number: () _____
 Email: _____

Property Owner's Name: (If different from above)

Name: _____
 Street Address: _____
 City, State, Zip Code: _____
 Telephone Number: () _____ Fax number: () _____
 Mobile Number: () _____
 Email: _____

2. **Historic Cemetery Name:** _____ **Common Name:** _____
 Address: _____
 Nearest Cross Street: _____
 City/Town: _____ County: _____
 Proximity to Town: Within town limits Within 1 mile 1-5 miles 5 or more miles

3. Please attach a photocopy of the relevant USGS 7.5 series quadrangle sheet showing the site location. A supplemental map showing greater detail may also be attached, if appropriate.
 Section _____ Township _____ Range _____
 Quadrangle Sheet (USGS) _____

4. GPS Coordinates (if known): Latitude _____ Longitude _____ Altitude _____

5. Tax Map: _____

6. *Historic Atlas of Alabama, Volume 2, Cemetery Locations by County* Number: _____
This information can be obtained from the AHC Cemetery Program Coordinator

For Official Use Only
 Date Application Rec'd _____
 Date Permit Issued _____

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7. Beginning Date of Work: _____ Ending Date of Work: _____
8. Attach a written statement of the landowner's permission both to perform the proposed work on the property and to allow the duly authorized representatives of the Alabama Historical Commission to enter upon the property at reasonable times to inspect and photograph site conditions.
9. Dates of burials: Oldest _____ Most recent: _____
10. Approximate number of marked graves: _____ unmarked graves: _____
11. Threats to cemetery: _____
12. Does a burial listing exist? Yes (location: _____) No Unknown
13. Cemetery Access: Public access Private property
14. Primary Access: Walk Drive Distance from nearest road: _____
15. Is the cemetery still active? Yes No Unknown
16. Type:
 Community Family Hospital Memorial Park Military Municipal Pet
 Potter's Field Prison Religious Other: _____
17. Condition (all that apply):
 Maintained Not maintained Partially maintained Neglected/Forgotten Overgrown
 Trash/Dumping Ground Evidence of vandalism Other: _____
18. Size: City Lot Less than 1 acre 1 to 10 acres 10 to 50 acres More than 50 acres
19. Setting: Rural-Undisturbed Rural-Developed Small town Urban Suburban
20. Perimeter: Fence (type: _____) Wall Vegetation Road(s)
Vacant Land Buildings Other: _____
21. Evidence of Segregation or Grouping by:
 Race Religion Family Military Occupation Fraternal organization
 Socio-economics Gender None Other: _____
22. Orientation of Graves:
 East-West North-South Toward central monument Toward a river Toward road
 Other: _____
23. Marker Types (check all that apply): above-ground tomb box tomb column comb grave
 coping/curbing/cradles foot stone headstone ledger stone obelisk rock cairn
 statuary tablet stone Other: _____
24. Veteran's Gravestones:
 American Revolutionary War War of 1812 Civil War (Union) Civil War (Confederate);
 Spanish American War World War I World War II Korean War Vietnam War
 Operation Desert Storm Operation Enduring Freedom Operation Iraqi Freedom

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25. Marker Designs (check all that apply):

- All-seeing Eye Anchor Angel Bible Cross Draped Urn Hand reaching down
 Hand with finger point up Heart Lamb Masonic Menorah Sleeping Child
 Star/ Star of David Weeping Willow Flower Motifs Other: _____

26. Grave Articles:

- | | | | |
|-------------------------------------|--|--|---|
| <input type="checkbox"/> bedsteads | <input type="checkbox"/> bottles | <input type="checkbox"/> ceramic objects | <input type="checkbox"/> clocks |
| <input type="checkbox"/> dolls/toys | <input type="checkbox"/> flowers/plastic flowers | <input type="checkbox"/> flower pots/vases | <input type="checkbox"/> jars |
| <input type="checkbox"/> lamps | <input type="checkbox"/> light bulbs | <input type="checkbox"/> marbles | <input type="checkbox"/> medicine bottles |
| <input type="checkbox"/> pinwheels | <input type="checkbox"/> milk jugs/plastic bottles | <input type="checkbox"/> plates | <input type="checkbox"/> sea shells |
| <input type="checkbox"/> none | <input type="checkbox"/> other: _____ | | |

27. Associated Historic Buildings/Communities/Neighborhoods: _____

28. Landscape Features:

- casual and unplanned designed plantings designed drives and walks
 designed fencing and walls informal/ picturesque terracing/contouring
 other: _____

29. Ornamental Plantings/Historic Vegetation: _____

30. Additional Descriptions: _____

31. Provide a statement of the goals and objectives of the project. Describe all activities to be performed at the site. Be very specific on how the work will be accomplished. Address who will perform the work. Attach additional sheets if necessary. A Final Report is required that will detail the results of the project. Include photographs of all phases of the project with the Final Report.

32. Include photographs (non-Polaroid) of the cemetery **before** beginning any cemetery work.

ALL APPLICANTS MUST SIGN

I hereby apply for the permit for the activities I have described herein. If the property owner is known, I have obtained permission to access this cemetery and complete the project as described. The property owner also agrees to allow the duly authorized representatives of the Alabama Historical Commission to enter upon the property at reasonable times to inspect and photograph site conditions.

I hereby certify that there are adequate resources to carry out the proposed goals and objectives under the permit. I understand that work conducted under a permit will not be considered complete until all reports and documentation have been submitted and reviewed by the Alabama Historical Commission to meet all conditions specified as part of the approved permit. Failure to complete the conditions of the permit within the permitted time limit may result in revocation of the permit.

I hereby certify that the information submitted in this application is true and accurate to the best of my knowledge.

Applicant's Name (Please Print)

Date

Applicant's Signature

Date

REMINDER: Be sure to include attachments for Items 3, 8 and 32 above together with the basic application form. Send the completed application to:

Alabama Historical Commission
Attn: Hannah J. Garmon
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Montgomery, Alabama 36130-0900
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